

Title: Strategies to Work Effectively from Home

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Short Description:	Strategies to Work Effectively from Home
Long Description:	<p>These days, so many of us are working from home so here are some ideas to make that time as productive possible.</p> <p>Define your new workspace, your temporary office should be practical, comfortable, well lit and neat.</p> <p>Make a schedule and keep it. and maintain that morning routine--from showering to getting dressed to having breakfast.</p> <p>Be sure to create schedules for kids too. They should understand you have deadlines and responsibilities to meet. They also should respect the boundaries of your new office space.</p> <p>Avoid distractions--those household chores aren't going anywhere.</p> <p>Stay connected with colleagues, other professionals and customers.</p> <p>And when you finish your day, it's time to disconnect from work. the goal is to have a healthy work life balance.</p>
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